



Appointment of a Cathedral Archaeologist

Winchester Cathedral July 2021

Application pack

Introduction

This appointment comes at a pivotal moment in the cathedral's life with the retirement of our very long-serving archaeologist, Dr John Crook. With the appointment of a new Cathedral Architect, our Archaeologist will become a valued member of our consultants' team, working alongside enthusiastic and capable lay staff, led by a forward-looking Dean and Chapter.

As our recovery from the impact of the pandemic begins, we are looking to the future with hope and confidence. Chapter is turning attention to the long-term sustainability of the cathedral's operations which support mission and the development and care of the cathedral estate. As there will be financial constraints over the next few years, it is vital that wise and informed decisions are made about priorities. We are beginning work on our estate masterplan which will include our ambition for a greener estate and more public engagement, including repurposing some historic buildings and possibly the construction of new buildings.

We do not envisage the implementation of any major works at the moment. However, we have a steady flow of small and medium pieces of work which require archaeological input as we continue to invest in our historic buildings and estate.

Retainer fee for 8 days annually to encompass:

- Attendance at the Fabric Advisory Committee, three meetings annually, as an ex-officio member, including the production of a short report
- To produce an annual report for Chapter
- Various activities to support the development of knowledge of the archaeology of the cathedral and its precinct, such as research on and off-site, liaison with the cathedral's academic institution partners, occasional public engagement
- Ad hoc support, enquiries, telephone conversations and email advice. The retainer fee implies that work for Chapter is given priority, and that Chapter and lay staff may seek and receive a reasonable level of advice without incurring additional fees
- All travel and other expenses

It is proposed that the retainer and duties carried out under this will be reviewed after Year 1, to ensure the agreement is fair for both parties.

Year 1 only addition to annual retainer: an extra three days for handover with Dr John Crook.

Applicants are asked to provide their fee for the annual retainer of 8 days, with a pro-rata fee for the additional 3 days in Year 1.



Additional work:

Applicants are asked to submit their day rate, in order that essential work which cannot be clearly defined, and is above and beyond the retainer, can be agreed by both parties

Projects or works which require a defined archaeological service will be priced separately, and remain outside the scope of the retainer

Application process:

Applicants should write stating:

- why they are interested in the post of Cathedral Archaeologist at Winchester Cathedral;
- the skills and experience they bring;
- their philosophy with regarding their profession of archaeologist, encompassing engagement of community and stakeholders, the historic importance of artefacts and structures balanced against the need to introduce new development or features
- their approach to the care and conservation of historic buildings, with the cathedral building as a working church looking to expand its mission and under tight financial circumstances

Please include:

- a CV;
- information about their work, as a sole practitioner or as part of a group practice
- relevant portfolio information.

The application should be sent as one hard copy for the attention of Alison Evans, Chief Operating Officer, Winchester Cathedral, No.9 The Close, Winchester, SO23 9LS, and also electronically to alison.evans@winchester-cathedral.org.uk

Closing date: **9.00am Monday 19 July 2021**

Interviews: **Thursday 29 July 2021**

Further information:

Should you wish to discuss this role or clarify any points, please contact Alison Evans, Chief Operating Officer, alison.evans@winchester-cathedral.org.uk, or phone 01962 857206