

WINCHESTER CATHEDRAL RISK ASSESSMENT – EDUCATION CENTRE

Area/Location	Hazard	People/Groups at Risk	Life Risk	Fire Risk	Existing Controls and Precautionary Measures
Inner Close	Road around The Close	Pedestrians	Low	Low	Footpath and crossing points. Speed limit. Verbal warnings to pedestrians.
Entrance Hall	Tripping over mats. Slipping on wet floor.	Users of the building	Low	Low	Verbal warning. Automatic Fire Alarm and detection system. Emergency lighting.
Inner Hall	None	Users of building	Low	Low	1x AFF Extinguisher/ Fire door. Alternative route exit. Automatic fire detection. Emergency lighting/exit signs.
WC ladies, gents and disabled	None	All users	Low	Low	Emergency lighting units.
Williams Room	Step down into room. Plastic chairs could be a hazard in the event of a fire.	All users	Low	Low	Warning notice of step on wall. Verbal warning. Automatic fire alarm and detection system. Smoke detectors. Emergency lighting units
Stairs to first floor	Trip/fall hazard	All users	Low	Low	Manage movement on stairs by school/centre/group staff
Sykes Room	None	All users	Low	Low	Automatic fire alarm, detection system. Emergency lighting units. Window access to rear.
Top landing	Stairs	All users	Low	Low	Manage movement on stairs/landing by school/centre/group staff. 1 x AFF extinguisher.
Taylor & Selwyn Rooms	Trip hazard over wooden floor partition	All users	Low	Low	Verbal warning of partition. Automatic fire detection and alarm. Smoke detector. Emergency lights.

WINCHESTER CATHEDRAL RISK ASSESSMENT FOR SCHOOL GROUPS

Please note this is a guide only to help you with your own risk assessment and we strongly advise a pre-visit if there are any doubts. Health and Safety policies are in place and regularly reviewed. First Aiders are on site.

Area/Location	Hazard	People/Groups at Risk	Life Risk	Fire Risk	Existing controls and Precautionary Measures
Cathedral environs	Tripping hazard over flags. Steps to Refectory and shop. Steps down to Cathedral entrance. Loose gravel	All users	Low	Low	Slopes provided for wheelchairs. Handrails on steps. School/centre staff to manage behaviour of children.
Nave including North and south aisles	Tripping hazard over remains of columns. Age and size of building. Restriction on number of exits due to listed building. Distance to travel to exits. Timber seating and additional plastic seating could be fire hazard.	All users	Low	Low	Behaviour of children to be managed by school/centre staff. School groups accompanied by at least one adult form school. Pupil: teacher ratio within bounds set by LEA. Automatic fire detection and alarm system. Smoke detection. Direct link to central monitoring system. Significant number of trained staff to assist controlled evacuation. CCTV coverage (Nave). High ceiling, open nature of Nave will assist in fire being visually detected. Low possibility of smoke logging.
Treasury	Narrow, spiral stone staircase. Single exit route.	All users	Low	Low	Management of children on stairs by school and centre staff. Control of numbers on stairs. Automatic fire detection and alarm system. CCTV coverage.
Quire	Steps from Presbytery. Age and nature of structure. Oak choir stalls	All users	Low	Low	Verbal warning of steps. Automatic fire detections systems. Staff supervision. CCTV

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Presbytery High Altar	Steps up to altar rail. Age and nature of structure.	All users.	Low	Low	Close staff supervision. Automatic fire & smoke detection system. CCTV
Retroquire and Eastern Chapels	Uneven floor surface. Age and nature of structure. Travel distance form chapels to normal exits.	All users	Low	Low	Close staff supervision. Automatic fire & smoke detection. CCTV
North Transept and Epiphany Chapel	Steps up to Presbytery aisle. Age and size of building.	All users.	Low	Low	Handrail and chair lift. Close staff supervision. Automatic fire detection and alarm system. Smoke detection. Direct link to central alarm station. CCTV
Crypt	Stone stairs at an angle. Exit route and travel distance.	All users.	Low	Low	Controlled access and numbers. Handrail. Close supervision. Automatic fire detection.
South Transept	Steps from Presbytery aisle Wooden ceiling and high beams. Mezzanine level containing Morley Library and Winchester Bible.	All users.	Low	Low	Handrail. Close supervision. Automatic fire & smoke detection and alarm system. Direct link to central control.
Library and Triforium Gallery	Steps up to Library and again to Triforium. Age of building and spiral stairway.	All users	Low	Low	Handrail. Close supervision and control of numbers. Automatic fire & smoke detection. Emergency lighting on escape routes. Alternative route – library stairs and Slype exit door.

In the event of evacuation form the Cathedral or Education Centre please meet on the grass in front of the Cathedral behind the large war memorial. Do not return to the Education Centre until told by Cathedral staff.